

# ROWAN COUNTY KENTUCKY

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TAX OFFICE USE ONLY

DATE RECEIVED	
CHECK #	
AMOUNT	
G/L	
INITIALS	

## EMPLOYER'S QUARTERLY RETURN OF LICENSE FEE WITHHELD

Each employer of one or more persons must withhold the license fee of 1.5% from gross salaries, wages and commissions paid. All employees are subject to the license fee, except those noted in County Ordinance. A quarterly return for all license fees withheld must be filed and the license fee paid by the last day of the month following the close of the calendar quarter. An employer shall be liable to a fine and imprisonment as provided by ordinance for failure to file a return and/or to pay the license fee or for filing a fraudulent return.

FEIN \_\_\_\_\_

Employer Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State/Zip \_\_\_\_\_

Contact Name \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

Quarter Ending	Due Date

<p>1. NUMBER OF SUBJECT EMPLOYEES</p> <p>2. Total salaries, wages, commission and other compensation paid to all employees</p> <p>3. Less items not subject (compensation paid for services outside of Rowan County)</p> <p>4. Earnings subject to License Fee (Line 2 minus Line 3)</p> <p>5. License Fee due for quarter at 1.5% (Line 4 times .015)</p> <p>6. Adjustments (explain):</p> <p>7. Penalty 5% per month, maximum 25%, Minimum \$25.00</p> <p>8. Interest 1% per month</p> <p>9. <b>TOTAL AMOUNT DUE</b></p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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\*\* Submit all name, address or ownership changes on form ADM01-06/19.



No wages to report this quarter (Explanation: \_\_\_\_\_)

FINAL RETURN (Date business closed \_\_\_\_\_)

I certify that the information contained herein and any schedules or exhibits attached are correct

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Checks Payable and Mail to: Rowan County Finance Director  
P.O. Box 607  
Morehead, KY 40351-0607  
(606)784-6218  
[rowanocctax@gmail.com](mailto:rowanocctax@gmail.com)**

Information obtained from this form, including the business name, business address, names of owner(s) and agent(s) of the business, and whether or not the business is delinquent in the payment of its taxes is subject to public disclosure. All proprietary and confidential information exempt from disclosure under the Kentucky Open Records Act shall be confidential and shall not be disclosed.