

The following changes are provided as outlined in Rowan County Code Ordinance Business Regulations, Chapter 110, §2.

If multiple entries exist, re-submit a new FIN01 06-19. No fee is charged for updating records.

ADMINISTRATIVE UPDATES TO BUSINESS LICENSE

CHECK if UPDATE(s)

1. LEGAL CHANGES (FEIN, Name (Doing Business As), Ownership, Business Contact Information)

Federal Employer ID _____

Business Name _____

Doing Business As/
Affiliation _____

Mailing Address _____

City _____

State/Zip _____

Owner/Officer Name _____

Phone # _____

Email _____

Information obtained from this form, including the business name, business address, names of owner(s) and agent(s) of the business, and whether or not the business is delinquent in the payment of its taxes is subject to public disclosure. All proprietary and confidential information exempt from disclosure under the Kentucky Open Records Act shall be confidential and shall not be disclosed.

2. TAX REPORTING CHANGES (Business tax Representation and Contact Information)

Tax Firm Name _____

Mailing Address _____

City _____

State/Zip _____

Contact Name _____

Phone # _____

Email _____

3. PAYROLL ADMINISTRATION/TEMPORARY-LEASING AGENCY CHANGES/ADDITIONS (Business payroll Representation or Temporary/Leasing Employment Agency Contact Information)

Payroll Administrator/
Temporary-Leasing Agency
Name _____

Mailing Address _____

City _____

State/Zip _____

Contact Name _____

Phone # _____

Email _____

4. PHYSICAL ADDRESS INFORMATION (Change of Physical Location, Addition/Deletion of Rental Property) □□□

Business Name _____

New Physical Address _____

City _____

State/Zip _____

Rental Property
Addition/Deletion _____

Address _____

City _____

State/Zip _____



I certify that the information contained herein and any schedules or exhibits attached are correct

Signature

Title

Date

Send to:

Rowan County Finance Director
P.O. Box 607
Morehead, KY 40351-0607
 (606)784-5151
rowanocctax@gmail.com